



Inside Salesperson – Topsham, ME

Precast of Maine, a service and quality leader in the precast concrete industry, is looking for an experienced sales candidate with a focus on customer service, safety and teamwork to join our team as an Inside Salesperson. The primary responsibilities of the Salesperson will include; but not be limited to: communicating directly with customers to answer technical questions, providing price quotes, greeting and assisting walk-in customers, assisting with marketing efforts, and working with the Plant Foreperson to coordinate internal project schedules. This position reports to the Sales Manager and will work very closely with other key positions to efficiently fulfill multiple orders.

The successful candidate will strive to strengthen existing working relationships with customers and fellow employees, develop new business relationships and deliver exceptional quality and timely service.

The selected candidate will cross train as a production project manager to assist with coordination of production schedules.

The Inside Salesperson will be a key part of the close knit Precast of Maine team and will feel the satisfaction of seeing the difference his/her effort can make.

The position is located at the Topsham, Maine office but may occasionally require travel to job sites and customer locations in the surrounding area.

This is a full-time and year-round position.

Requirements:

- H.S. diploma with at least (2) years technical school or equivalent education and experience
- Must have strong written and verbal communication skills
- Must have excellent customer service skills
- Must have a strong attention to detail
- Must be able to work independently and successfully switch between tasks throughout the day
- Working knowledge of Precast products and/or experience in Construction related field

Benefits:

Paid time off, health and dental insurance beginning on your first day, paid holidays, vacation time, 401k with company match and profit sharing, company paid life and disability insurance, referral program, and more!

Bring a good sense of humor and positive “get it done and done right” attitude.

Enjoy working with a great crew!

We are an Equal Opportunity Employer of women, minorities, protected veterans and individuals with disabilities.